

BELKNAP COUNTY COMMISSIONERS
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David DeVoy
Chairman
Sanbornton

Hunter Taylor
Vice-Chairman
Alton

Richard Burchell
Clerk
Gilmanton

Commission Meeting Minutes October 7, 2015

In Attendance: Commissioners David DeVoy, Hunter Taylor and Richard Burchell (via phone) and County Administrator Debra Shackett.

Minutes 9/16/15: M/Burchell, S/Taylor to approve the minutes of 9/16/15. Unanimous. **Motion passed.**

Ratification of Documents Previously Signed: M/Taylor, S/Burchell to ratify the previously signed documents. Unanimous. **Motion passed.**

Previously Signed Documents

Document Date	Document
9/16/2015	Transfer # 2015.16, 2015.17, 2015.19, 2015.20, 2015.21; Wage & Health Ins.
9/16/2015	JAG Memorandum of Understanding
9/16/2015	A/P Manifest
9/16/2015	Payroll Manifest
9/23/2015	Northpoint Engineering Agreement
9/23/2015	Transfer # 2015.18 & 2015.18a
9/23/2015	Subordination CDBG
9/23/2015	Payroll Manifest
9/23/2015	A/P Manifest
9/30/2015	Payroll Manifest
9/30/2015	A/P Manifest
9/30/2015	Leave Request

Legal Bill: There was discussion about what the legal bill was for. M/Taylor, S/DeVoy for Commissioner DeVoy to be reimbursed \$1000.00 and the balance of the bill be paid to Wescott Law. 2-1 Burchell opposed. **Motion passed.**

Transfer Request: The Commissioners reviewed and discussed each of the transfers. The following motions were made and passed:

1. #2015.22 M/Taylor, S/DeVoy. Unanimous.
2. #2015.25 M/Taylor, S/Burchell. Unanimous.
3. #2015.27 M/Taylor, S/Burchell. Unanimous.
4. #2015.23 M/Burchell, S/Taylor. Unanimous.
5. #2015.24 M/Taylor, S/Burchell. Unanimous.

Award Solid Waste Contract: Facilities Manager Dustin Muzzey spoke of the 3 bids he received for solid waste and recycling at the courthouse. His recommendation is to go with Casella for one year and consider the optional year after completion of the initial term. M/Taylor, S/Burchell to approve the recommendation. Unanimous. **Motion passed.**

Food Service Costs: Commissioner DeVoy asked to have a discussion about food costs. Dietary Manager Carolee Sliker explained in detail the process that is used to shop for food services. The commissioners are satisfied with the process.

Primex Insurances: County Administrator Debra Shackett explained the contracts we currently have with Primex. There was discussion about the services and the decision to put out to bid. M/Taylor, S/ Burchell to request proposals. Unanimous.

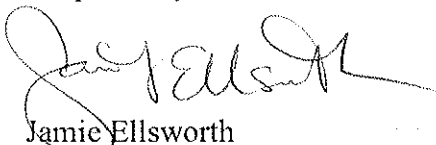
Other: Commissioner Burchell stated the recent incident at the jail was handled very professionally. Commissioner Taylor also stated he has heard very outstanding reports on how the incident was handled. Commissioner Taylor spoke of the lack of treatment or detox facilities in the counties. He thinks we should consider looking into the opportunity to study having a facility somewhere in Belknap County.

Budget Review: The Commissioners reviewed the budget and discussed the line items that have been over expended. Administrator Shackett stated for budget preparation the Commissioners usually meet with department heads to go over their budgets. She stated it takes about 8 hours plus 4 hours for outside agencies.

Nonpublic session: Commissioner DeVoy motioned to enter into nonpublic session for the purpose of discussing personnel matters pursuant to RSA 91-A:3; II (a). Administrator Shackett called the roll: DeVoy-Y, Taylor-Y and Burchell-Y. At 10:00 am the board entered nonpublic session.

Adjourn: Meeting adjourned at 10:40 am.

Respectfully submitted,



Jamie Ellsworth
Administrative Assistant